

QUAINTON PARISH COUNCIL

Minutes of the Annual Meeting of the Parish held at the Memorial Hall on 21 May 2025 at 6.30pm

Present:

Councillors: Martin Pacetti, Sarah Smith, Ben Harris, Peter Woodliffe-Thomas, Nick Butler, Katherine Richardson (Clerk)

Members of the public – 0

1. To elect a Chairman

<i>RESOLVED c/2025/18 to elect Cllr Ben Harris as the Chairman of the Council</i>
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2. Apologies for Absence

<i>RESOLVED c/2025/19 to accept apologies from Cllr Weldon</i>

3. Declarations of Interests

- Cllr Smith declared an interest as she is the secretary of the Monday Club.
- Cllr Smith declared an interest as working for a firm based at Ladymead.
- Cllr Woodliffe-Thomas declared an interest in the Monday Club.
- Cllr Smith declared an interest in the Winwood Trust as he is a trustee.

4. Approval of Minutes

The minutes of the previous meeting held on 9 April 2025 had been circulated prior to the meeting, were duly signed by the Chairman as a true and accurate record.

<i>RESOLVED c/2025/20 to approve the minutes of the meeting held on 9 April 2025</i>

5. Buckinghamshire Council matters

5.1 HS2 Matters

- HS2 had been contacted re the works along Station Road and the concerns and frustrations that had been raised by the local community. A response had been shared.
- Councillors continue to attend the monthly update meetings.
- To request a monthly update report from Cllr Gomm.

5.2 TVP

Chairman's initials:

Date:

- TVP had circulated their monthly update.

5.3 Buckinghamshire Council

- Ongoing negotiations were still in progress with Buckinghamshire Council re the lease of the playground along Upper Street. This was delaying improvement works being carried out for the playground.
- A meeting had been held with Buckinghamshire Council re the S106 money currently being held with them. A further update would be given at the next meeting.

6. To Review Reported Matters Outstanding

- **Dog waste bin** – The Clerk would contact Buckinghamshire Council re installing another bin in the centre of the village.
- **Village shop** – An update would be given at the next meeting.

7. To approve the Annual Governance and Accountability Review

- The internal audit had been completed and there were no actions. Councillors approved the following:
- Councillors to approve the Annual Governance Statement for 2024/25.

RESOLVED c/2025/21 to approve the Annual Governance Statement 2024/25

- Councillors to approve the Accounting Statements for 2024/25

RESOLVED c/2025/22 to approve the Accounting Statements for 2024/25

- Councillors to approve AGAR Risk Assessment.

RESOLVED c/2025/23 to approve the AGAR Risk Assessment 2024/25

- Councillors to approve and confirm the dates for the period for the exercise of Public Rights.

RESOLVED c/2025/24 to approve the dates for the period for the exercise of Public Rights as 3 June 2025 to 14 July 2025.

8. Transport & Infrastructure

- The Local Area Technician had been contacted and had provided an update.

Chairman's initials:

Date:

9. Planning Applications

- Enforcement is still in place at Trail Flatt Farm, North End Road and Ladymead Farm.
- It was agreed for a meeting to be scheduled with the Neighbourhood Planning department at Buckinghamshire Council to understand the BC's future strategy re planning and future developments.
- Councillors had met with a developer to discuss their concerns.

<u>Planning application</u>		<u>Comments</u>
Rosefield Solar Farm		Objection
25/01137/APP Erection of five 2 storey dwellings (comprising of 3 detached and a pair of semi-detached dwellings) together with access, garaging, parking and amenity space	Land North West of Station Road, Quainton	Comments to be submitted to planning re mix of housing, lack of parking etc.

RESOLVED c/2025/25 to object any further applications for the Rosefield Solar Farm

10. Clerks Report

10.1 Councillor Roles and Responsibilities – Councillors signed their acceptance of office. Cllr Harris signed the acceptance of office for Chair. Councillors also need to complete declarations of interests and election expenses form. Councillors discussed and agreed the roles and responsibilities for the year. An update would be published in the Quainton News and the website would be updated. It was agreed for all Councillors to set up a google account.

Councillor	Role and responsibilities
Cllr Harris	Chair
Cllr Pacetti and Clerk	Governance and Finance
Cllr Weldon	Vice Chair/Community and Wellbeing
Cllr Woodliffe-Thomas	Planning and Development
Cllr Smith	Highways and Transport
Cllr Butler	Recreation, Environment and Public Spaces
All Councillors	Public Services and Facilities

11. Finance

11.1 Payments for authorisation – April 2025

11.2 Expenditure – payments pending previously circulated	11.2 Income – receipts reported
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Chairman's initials:

Date:

OLB926	Yu Energy	37.86	R1	Precept	15,670.42
OLB927	Yu Energy	49.46	R2	Nat West – interest	59.37
OLB928	Yu Energy	39.68			
OLB929	B Fludgate – Land registry	14.00			
OLB930	Monday Day Centre	2,000.00			
OLB931	Castle Water	1,137.42			

RESOLVED c/2025/26 to approve the payments pending as recorded.

11.2 Bank Reconciliation (£)

Brought forward 2024/25	67190.49	Reserve account	59263.10
Receipts to date	15729.79	Current account	20378.76
total	82920.28	total	79641.86
Less payments to date	3278.42	Plus received not banked	Nil
Bank balance at 30 April 2025	79641.86		79641.86

12, Recreational Report

- The MUGA Working Group continues to meet to drive the project forward.
- A piece of equipment at the playground had broken. This was the newest piece of equipment and the cost of repair would be covered under warranty.
- Due to the delay with the lease with Buckinghamshire Council, this was delaying any installation of new equipment and investment in the playground.

13. To record items of business for the next council meeting

- To be the Annual Meeting of the Council to be held on 11 June 2025 at 6.30pm.

Chairman's initials:

Date:

Chairman's initials:

Date: